



MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Auditor-Controller
Director of Animal Care and Control

At its meeting held April 29, 2003, the Board took the following action:

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Supervisor Antonovich made the following statement:

“Canvassers for the Department of Animal Care and Control who knock on pet owners doors in search of delinquent pet licenses have alleged that they face suspension and termination if they do not sell at least 70 licenses a week. Canvassers report, that contrary to their Department’s policy, to meet their quota they often automatically over charge customers additional years’ worth of licenses and late fees, regardless of what the pet owner really owes the Department.

“While the County of Los Angeles and the Department of Animal Care and Control do not condone or permit pet owners to be unfairly charged for their pet licenses, as these charges are regulated by County ordinances, the allegations raised should be investigated and if necessary, appropriate corrective actions should be taken to ensure this does not happen in the future.”

Therefore, on motion of Supervisor Antonovich, seconded by Supervisor Molina, unanimously carried, the Auditor-Controller, in conjunction with the Director of Animal Care and Control, were instructed to:

1. Review the current procedures and practices for collecting animal license fees and penalties;

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2. Make any necessary recommendations for improvement of policies, procedures, practices or internal controls to maximize and safeguard collections and to reinforce compliance with the Department of Animal Care and Control's collection directives; and
3. Report back to the Board within 60 days with findings and recommendations.

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